



MINUTES

MEETING: Information Exchange Committee
DATE: Monday 8 May 2017
TIME: 1:00 PM
LOCATION: VIDEOCONFERENCE/TELECONFERENCE: SYDNEY, MELBOURNE AND BRISBANE

MEMBER ATTENDEES: Mr John Pittard, AEMO director (IEC Chair)
Mr David Havyatt, Energy Consumer Australia (consumer member)
Mr Alan Hume, Jemena (discretionary, distributor representative)
Mr Dean Van Gerrevink, Vector (metering member)
Mr Peter Price, Energy Queensland (distributor representative)
Mr Peter Van Loon, Powershop (discretionary, retailer representative)
Mr Marco Bogaers, Metropolis (discretionary, metering representative)

ALTERNATES: Ms Stefanie Macri (alternate for Mr David Markham)

APOLOGIES: Mr David Markham, Australian Energy Council (retailer member)

IN ATTENDANCE: Ms Violette Mouchaileh (IEC Secretariat), Mr Peter Geers (AEMO), Mr Ben Healy (POC Program Manager), Mr Chris Cormack (B2B Procedure lead), Robert Lo Guidice (B2B Working Group representative)

The chairman opened the meeting at 1:00 pm

1. Apologies

Mr David Markham (retailer member) was an apology for the meeting. Ms Stefanie Macri attended as Mr Markham's alternate.

2. Member's Declarations of Interests

The Committee noted there were no conflicts of interest declared.

3. Minutes of previous meeting

The Committee endorsed the minutes of the meetings held on 20 February 2017 and were confirmed as a true record of the meeting.

4. Matters arising

The Committee noted the status of the matters arising and requested an item be included relating to the MSATS standing data review discussed at the February 2017 meeting.

Action Item 1

5. B2B Procedures Consultation

Following a discussion on the merits and risks associated with conducting a consultation process for the B2B procedures ahead of 1 December 2017, the Committee agreed to streamline the process for testing and error management for the B2B procedures:

- **Error correction and change log:** The B2B Working Group will maintain a B2B procedures errors/corrections and change log, which will include identified errors and corrections or suggested changes to the B2B procedures. The Log will be made available on AEMO's website. These will be reviewed by the B2B Working Group and IEC on a monthly basis.
- **B2B procedures – manifest error and corrections:** Noting the National Electricity Rules allows the IEC and AEMO to publish corrections to the B2B procedures without the need for a formal rules consultation process, the IEC has agreed that the IEC, following consideration by the B2B Working Group, will review and approve B2B procedure change that it agrees are manifest errors or correction. The IEC agreed these would be captured in an Errata to the B2B procedures, which will be published alongside the published version of the B2B procedures on AEMO's website. The IEC also agreed that a revised version of the B2B procedures capturing the changes identified in the published Errata will be made available in October 2017.
- **B2B procedures – non manifest errors and corrections:** improvement or other changes to the B2B procedures not characterised as manifest errors or correction will be logged and considered in a future B2B procedures consultation to be undertaken in 2018.
- The IEC requested the Secretariat prepare a communication for circular resolution by 12 May 2017 and publication in the week beginning 15 May 2017.

Action Item 2

6. Translation module

The Committee noted the update on AEMO's considerations on the provision of an out of hub translation module tool for small retailers. The Committee noted AEMO expects to finalise its decision by end of May, following a workshop with small retailers.

7. Participant readiness

The Committee noted AEMO's intention to appoint an independent party to undertake readiness interviews with market participants to provide a level of insight into how participants are tracking and the potential risks to 1 December 2017 program delivery.

AEMO confirmed potential conflict of interest would be managed with the relevant independent consultant appointed.

8. Program update

The Committee discussed the POC program status update, the April readiness report and program risks and proposed mitigations.

9. Jurisdictional safety regulation

The Committee noted that the distribution and retail businesses continue to work with the Commonwealth and the relevant jurisdictions to progress the amendments to the jurisdictional safety regulation resulting from the Power of Choice program.

10. Victorian decision to delay competition in metering

The Committee noted the progress update relating to the Victorian decision to delay competition in metering and that the decision on treatment of Victorian AML meters together with the draft Order in Council will be made available by end of May.

11. IEC forward plan

The Committee noted the forward plan and noted that an additional meeting will be added to the forward plan around September 2017. The Committee noted that additional meetings can be held if required ahead of the next scheduled meeting in August 2017.

Action Item 3

12. Other business

- **B2B Working Group members:** The IEC confirmed the appointment of Ms Louise Webb from Power Metrics has joined the B2B Working Group as a metering representative to replace Charles Coulson.

The IEC also agreed that a Queensland distribution business be added to the B2B Working Group. In order to keep the representatives balanced one further Retailer and Metering representative will also be added to the B2B Working Group. New members will be confirmed at the next IEC meeting.

Action Item 4

- **Faults and Emergencies:** An issue surrounding Faults and Emergencies was raised by the B2B Working Group representative. The IEC noted that the issues raised will be followed up by the IEC distribution representative.

Action Item 5

The Chair closed the meeting at 3:00pm.

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John Pittard
IEC Chair

Date: 1 August 2017