



MINUTES

MEETING:	Information Exchange Committee
DATE:	Tuesday 26 September 2017
TIME:	10:00 AM
LOCATION:	VIDEOCONFERENCE/TELECONFERENCE: SYDNEY, MELBOURNE AND BRISBANE
MEMBER ATTENDEES:	Mr John Pittard, AEMO director (IEC Chair) Mr David Markham, Australian Energy Council (retailer member) Mr Peter Van Loon, Powershop (discretionary, retailer representative) Mr Marco Bogaers, Metropolis (discretionary, metering representative)
ALTERNATES:	Mr Paul Greenwood (alternate for Mr Dean Van Gerrevink)
APOLOGIES:	Mr Dean Van Gerrevink, Vector (metering member) Mr David Havyatt, Energy Consumer Australia (consumer member) Mr Alan Hume, Jemena (discretionary, distributor representative) Mr Peter Price, Energy Queensland (distributor representative) Ms Violette Mouchaileh (IEC Secretariat)
IN ATTENDANCE:	Mr Ben Healy (POC Program Manager) Mr Chris Cormack (B2B Procedure lead) Mr Brett McLean (B2B Working Group representative)

The chairman opened the meeting at 10:05 am

1. Apologies

Mr Dean Van Gerrevink (metering member) was an apology for this meeting, Mr Paul Greenwood attended as Mr Van Gerrevink's alternate.

Mr David Havyatt, Mr Alan Hume and Mr Peter Price were apologies for this meeting.

AEMO notes that a quorum was reached.

2. Member's Declarations of Interests

The Committee noted there were no conflicts of interest declared.

3. Minutes of previous meeting

The Committee endorsed the minutes of the meetings held on 1 August 2017 and were confirmed as a true record of the meeting.

4. Matters arising

The Committee noted the status of the matters arising.

5. B2B Procedures

The IEC approved by unanimous votes that all of the four items that the B2B Working Group had previously agreed should be corrected in the procedures.

- **Item 52 & 57:** Approved for change. The IEC recommended that this change also be reflected in a B2B guide entry to ensure that there is no ambiguity in industry relating to this change
- **Item 53:** Approved.
- **Item 55:** Approved.
- **Item 56:** Approved.

The IEC agreed that the schema design for the entry of address and NMI should remain mutually exclusive.

The B2B Errata is to be published in October 2017 by AEMO and will reflect these corrections plus all others that have approved by the IEC in previous meetings.

Action Item 1

The B2B Guide will be published for a short consultation (2 weeks) in October 2017 to allow industry to feedback on changes that have been made and suggest further updates in light of the industry market trial, currently in progress.

Peter Van Loon noted that there were some matters raised at the previous IEC meeting that need to be addressed, including:

- More information in the B2B Change Log to ensure that where there are workarounds suggested by the B2B Working Group in lieu of changes to the procedures that these are fully documented in the change log or the B2B guide.
- Further items that were from Small Retailers that were not included in the B2B Change Log which AEMO will update.

Action Item 2

An issue from Industry Testing Triage process was raised by AEMO/Brett McLean from the B2B Working Group. Jemena and Momentum Energy had disagreed on the content of a B2B Service Order, specifically the Allocate NMI Service order. After discussion there was not a consensus that a change to procedures was warranted. However, the Distribution Business has the ability to define some Retailer practice through its Retailer Handbook. There was not an agreement that the Allocate NMI stage was the right place to require Safety Certificate information to be provided, although it was agreed that this information should be provided prior to a site being energised by a DB. Brett McLean was asked to reflect this advice in the B2B WG discussion which was set to occur on 27 September 2017.

A discussion regarding the previous meetings notes relating to the safety update provided by Peter Price. The update noted that a physical inspection was to be required when a Remote De-energisation was carried out. The minutes should note that this was relating to Queensland only. In addition the IEC discussed the situation where the aforementioned Queensland jurisdictional safety rules were still in place on 1 December and questioned if the B2B Procedures need to change to reflect this. The B2B WG and AEMO to determine if the Co-ordination Request current in the B2B Service Order is adequate to enable a physical inspection for a de-energisation?

Action Item 3

6. Market Readiness

The Committee noted the update on the Staged Transition Approach, Contingency Planning and the Communication Strategy.

AEMO provided a verbal update on the outcomes of the PWC report and how the items identified in the PWC report, industry readiness reporting and the industry risk register resulted in the development of the staged transitional approach.

AEMO will circulate a copy of the PWC report.

Action Item 4

7. Program Update

The Committee noted and discusses AEMO's program update. AEMO noted that the most recent market trial test report was not circulated to the IEC and will be sent with the meeting minutes.

Action Item 5

8. IEC Representative sector updates

The Committee discussed the POC program status update.

9. Jurisdictional safety regulation

The Committee was informed that the Commonwealth plans to discuss a proposal to the Jurisdictional Safety Regulators at a meeting on 18 October 2017.

10. Victorian decision to delay competition in metering

The Committee noted the progress update relating to the Victorian decision to delay competition in metering and that final Order in Council is expected in the next several weeks.

11. IEC forward plan

The Committee noted the forward plan and added that for any expedient decisions required of the IEC, a circular with a teleconference will be arranged.

The Committee members agreed that the next IEC meeting's agenda will focus on final readiness report, the results from testing and any outstanding risks.

The Committee members were asked to consider forward items for the IEC to discuss post the commencement of Power of Choice.

The Chair closed the meeting at 1:00pm.

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John Pittard

Date: 4 October 2017

IEC Chair