



TERMS OF REFERENCE

Grid Control Systems Consultative Forum (GCSCF)

Objectives

- To enable effective and efficient consultation between AEMO and stakeholders on the operations of the Grid Control Systems.
- To provide stakeholders the opportunity to raise and address issues relating to the operation and functionality of Grid Control Systems in the NEM.
- To provide an effective way to discuss Grid Control Systems technical topics which include cyber security, control standards and technology roadmaps.

Functions

The NEM Grid Systems Operations Consultative forum will:

- Provide a forum for interested and affected parties to consult and consider issues relating to:
 - The operation and real-time interface of Grid Control Systems in the NEM
 - Proposals made in relation to grid system interface and control standards
 - Grid Systems cyber security standards
 - Grid Systems technology trends, roadmaps and projects
 - Grid Systems incidences, share lessons learnt
 - Organisational structure changes
- Provide feedback to AEMO on proposals made about the NEM that impact on Grid control systems operations and control standards.
- Advise AEMO on quality of service on current Grid systems real-time data interfaces.

Participation

The Grid Systems Operations Consultative Forum is an open forum and all interested Grid Control systems parties may attend and participate.

Individuals attending the forum are expected to have sufficient expertise and authority to consider matters on behalf of the organisation(s) that they represent, and provide the formal views of those organisations for the public record.



Meetings

Meetings are typically held twice a year, preferably one face-to-face meeting for a full day in April, and another shorter teleconference meeting in October. Face-to-face meetings will be held at one of AEMO offices.

Possible locations: Adelaide – Level 9, 99 Gawler Place, ADELAIDE SA.
 Melbourne – Level 22, 530 Collins Street, MELBOURNE VIC.
 Sydney – Level 2, 20 Bond Street, SYDNEY NSW.
 Brisbane – Level 10, 10 Eagle Street, BRISBANE QLD.

Administration

AEMO will prepare and distribute all meeting correspondence via email and will publish meeting records on its website.

AEMO will provide interested stakeholders with:

- An agenda 20 business days prior to the meeting.
- Relevant meeting papers 10 business days prior to the meeting.
- Draft minutes 5 business days after the meeting.

Resourcing

AEMO will provide chair and secretariat services to the Grid Control Systems Consultative Forum, as well as support for the issues and progression of any changes requested. The Grid Control Systems Consultative Forum will need to work with AEMO to prioritise any actions. AEMO will make the final decision on the level of resourcing available.

To avoid doubt, any expenses incurred as a result of attending meetings or activities associated with the Grid Control Systems Consultative Forum are at the expense of the attendee's employer.

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