

# MARKET PARTICIPANT NOMINATION OF MARKET PARTICIPANT ADMINISTRATOR (MPA)

Use this form to designate a Market Participant Administrator (MPA). This form must be completed by the nominated **Authorised Person** as stated in Wholesale Electricity Market System (WEMS) (The person within your organisation who has signing authority for agreements and contracts). Only one form will need to be completed for each Market Participant.

This form needs to be:

1. Completed by the Authorised Person, and signed by the Authorised Person and Designated Market Participant Administrator (MPA);
2. Sent to Market Operations (WA) for processing (Market Operations will not issue any tokens for the Participant users until this is received).

Note: The designated MPA will have administrator rights for the Participant and will be responsible for managing all details of user access, including limited RSA token management.

<b>Authorising Person</b>	<b>Given Name(s):</b>	<b>Surname:</b>
	<b>Email Address:</b>	
	Participant Name:	
	Participant User ID:	
<b>Designated Market Participant Administrator</b>	<b>Given Name(s):</b>	<b>Surname:</b>
	<b>Email Address:</b>	
	Participant Name:	
	Participant User ID:	

## Usage Agreement:

I consent to the Designated Market Participant Administrator being given administrator rights for my organisation. I undertake to notify **Market Operations (WA) immediately on 1300 989 797** should the Designated MPA details change.

<b>Declaration:</b>	Authorised Person Signature:	<b>Date:</b> ____ / ____ / ____
<b>Endorsement:</b>	Designated MPA Signature:	<b>Date:</b> ____ / ____ / ____

This form must be completed and sent to [wa.operations@aemo.com.au](mailto:wa.operations@aemo.com.au)

## Assistance

If you need any help to complete this form, please contact Market Operations (WA) by phone on 1300 989 797, or by email to [wa.operations@aemo.com.au](mailto:wa.operations@aemo.com.au)